

# St. Joseph's Catholic Primary School



## Charging & Remission Policy

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“Inspired by St Joseph, together with Christ, we learn, we grow, we love.”

The Governors wish to ensure that all children have access to all areas of the life of the school, regardless of the parents'/carers' ability to pay.

## **ACTIVITIES**

In the event of activities organised by the school **during school hours**, parents may be expected to pay for the following: individual or group music tuition and the board and lodging element of all residential visits.

Charges will be made for optional courses or activities, which fall **wholly or mainly outside** school hours (this does not include any activity that is required by the National Curriculum or to fulfil statutory duties relating to Religious Education). Charges made for such activities may include an element for:

- Pupils' travel costs
- Pupils' board and lodging costs
- Materials, books, instruments or other equipment
- Additional staffing costs incurred
- Entrance fees to museums, theatres etc
- Insurance costs

## **VOLUNTARY CONTRIBUTIONS**

The school may seek voluntary contributions for activities falling outside those described where charges may be made.

- Such contributions are voluntary
- Pupils will not be treated differently according to whether parents have made a contribution.
- Activities may not take place if there is insufficient financial support.

## **REMISSIONS**

Pupils whose parents/carers receive benefit (or are otherwise in serious hardship) may be entitled to remission of charges. The Headteacher and Governors will consider sympathetically cases of genuine need seeking help with these charges and will endeavour to remit those they feel are necessary from the school's budget or an alternative source. Any discussions with parents, or decisions made, will be confidential.

### **Residential Courses in school time.**

Parents are required to meet the full cost

of the residential visit. If children are eligible for free school meals/pupil premium, the cost may be supported from the school's budget, by prior agreement with the Head Teacher. If the income for each activity does not meet the overall cost, such activities may have to be cancelled.

### **Activities outside school hours not within the National Curriculum**

Parents are required to meet the full cost. If children are eligible for free school meals/pupil premium, the cost may be supported from the school's budget, by prior agreement with the Head Teacher. If the income for each activity does not meet the overall cost, such activities may have to be cancelled.

### **Individual Instrumental Music Tuition**

Where the school provides a peripatetic music teacher, parents will be charged for the tuition. Peripatetic music tuition fees are reduced where children receive free school meals/pupil

premium entitlement.

**Ingredients/materials for practical subjects**

Parents are encouraged to provide materials for practical subjects, but no child will be disadvantaged because of parental inability or reluctance to pay.

**Lost school equipment, books, etc.**

Parents may be requested to replace school books, equipment, etc. which have been lost by their child.

**Visits to school**

Parents will be requested to contribute to the cost of visiting professionals (ie. authors, singers, musicians, actors, dancers etc.)

**Breakages and damages to school buildings, furniture or property**

Wilful damage to school buildings or furniture or property by a pupil may be charged to parents by the school.

**This policy was written by the Resources Committee and ratified by the Governing Body of St Joseph's Catholic Primary School**

**On: 23 May 2017**

**Next review date: May 2019**