



Job Title: EYFS Midday Supervisor

Salary: £9.57 per hour – half-pay retainer is paid for closure period

Days/Hours: Wednesday & Thursday (2 hrs per day – 11.30 am-1.30 pm)

Job Purpose:

To supervise pupils who remain on the school premises during midday break, ensuring that the children eat meals safely and behave appropriately.

Responsible to: Nursery Teacher/EYFS Leader

Duties:

The Midday Supervisor will:

- escort pupils to and from the dining area, as necessary;
- supervise pupils eating food brought from home,
- report to the Nursery teacher any child whose diet may give rise for concern;
- ensure that all packed-lunch equipment is cleared away after use,
- assist with the cleaning of tables and sweeping of the floor when lunch is finished;
- devise and initiate constructive play opportunities for children when required;
- ensure that children remain within a safe environment, and that they play safely;
- take charge of groups of children in the Nursery playground or the classroom, depending on the weather;
- set suitable behaviour standards in line with school policy;
- help children acquire social skills;
- attend to minor accidents sustained during the midday break, and seek appropriate assistance if necessary;
- attend to any pupil who becomes ill during the midday break, and again seek appropriate assistance;
- report to the Nursery teacher any acts that constitute serious infringements of school rules;
- liaise effectively and professionally with staff, teachers and parents, as required
- attend training, as required.

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