

IMPORTANT NOTICE

COLLECTION FROM SCHOOL AND AFTER-SCHOOL CLUBS

Collection at the end of the day:

It is important that parents arrive promptly at 3.15 pm to collect their children unless they have arranged for them to attend an after-school club.

If parents are delayed, for whatever reason they are expected to contact school.

If children are collected late or are regularly collected late we may have to contact Social Services as this our legal duty.

Collection from after-school clubs:

Please note the collection time of the club your child attends and collect your child promptly.

If a pupil has been collected late twice by their parent/carer from an after-school activity, then they will be unable to attend any more scheduled sessions. The child's place will be offered to a pupil on the waiting list. **Refunds will not be given unless another pupil accepts the place.**

Thank you for your co-operation with the above