



**FULL MEETING OF ST JOSEPH'S GOVERNING BODY
TO BE HELD ON TUESDAY 24th SEPTEMBER 2019, at 7.00pm AT THE SCHOOL**

AGENDA

PART I

1. WELCOME/INTRODUCTIONS AND APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

3. GOVERNOR'S REGISTER OF INTEREST

All Governors to complete a form for 2019/20. Details of any interests must be recorded on the school website and Edubase. Governors are reminded that they must complete a new form if any circumstances change.

4. ELECTION OF CHAIR AND VICE CHAIR

- To decide the period of office to be served by the chair/vice chair until another election/determine the date of the end of the term of office.
- To elect the Chair for the 2019/20 academic year.
- To elect the Vice Chair for the 2019/20 academic year.

5. GOVERNING BODY and COMMITTEE MEMBERSHIP

- To note the new Instrument of Government
- To note the current expiry dates of Governors and vacancies
- To review committee membership and Link Governors
- To review the list of functions to be delegated to Committees and individuals by the Governing body.
- To note that the terms of reference for Committees must be reviewed and agreed at the next Committee meeting and brought back to the next GB for ratification

6. GOVERNOR'S ROLE PROFILE AND CODE OF CONDUCT

To agree the attached documents.

7. MINUTES OF THE PREVIOUS MEETING/MATTERS ARISING

To agree the minutes of the meeting held on 2nd July 2019 (enclosed)

8. CHAIR'S ITEMS

9. HEADTEACHER'S ITEMS

- SEF update
- SDP briefing plan
- Staffing update

10. ATTENDANCE TARGETS

To agree targets for attendance at the school (no longer statutory but good practice)

11. POLICY REVIEWS AND ANNUAL PLANNER

To consider the attached Annual Planner and to review and adopt the following policies for use in the school:-

- Pay policy
- Scheme of Delegation
- Admissions policy (2021/22)

12. REPORTS FROM COMMITTEES AND LINK GOVERNORS

13. HEALTH & SAFETY

14. GOVERNORS' VISITS

Governors are asked to contact SLT to schedule visits for the year ahead

15. GOVERNORS' TRAINING

16. DATE AND TIME OF MEETINGS FOR 2019/20

To agree the following meeting dates for 2019/20

- Tuesday 10th December 19
- Tuesday 4th February 20
- Tuesday 28th April 20 (budget)
- Tuesday 12 May 20
- Tuesday 30 June 20

17. ANY OTHER BUSINESS



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Part 2

**18. CONFIDENTIAL MINUTES OF PREVIOUS MEETING AND
MATTERS ARISING**

To agree the confidential minutes of 2nd July 2019 (enclosed)

19. HEADTEACHER'S CONFIDENTIAL ITEMS

- Pupil Exclusions
- Safeguarding
- Looked after Children
- Staffing

20. CHAIR'S CONFIDENTIAL ITEMS

- Headteacher's Performance Review

21. ANY OTHER CONFIDENTIAL ITEMS